



















| | Bidders | Is the data collected direct from the citizen? | Is the data about the citizen collected from a third party? |
|---|--|---|---|
| Why we collect information about you? | The information is part of the tender/quotation submission document. |  |  |
| What is the legal basis for us collecting your information? | Consent |  |  |
| What information do we collect about you? | Supplier name, office and website address, trading status, date of registration in country of origin, company registration no. charity no. DUNS no, VAT no, professional or trade membership, type and size of organisation, details of person of significant control, details of parent co. if applicable. All other questions as listed in the appendix 1. |  |  |
| Who do we share the information with? | No one |  |  |
| Is any information transferred to or stored in servers based outside the European Economic Area? | No |  |  |
| How long do we keep your information? | Ordinary contracts – 6 years after contract expiry; contracts under seal – 12 years after contract expiry. |  |  |
| Who do we collect information from? | Tenderers |  |  |
| What are the consequences if we don't collect the data? | Tenderers will be non-compliant when submitting bids. |  |  |
| Are any decision about you made by automatic means? | No. |  |  |

