

**Official - Sensitive**  
**Digital Economy Act 2017 - Formal Submission for**  
**Local Authority Council Tax - Debt Recovery and Vulnerable Support pilot**  
**Privacy Notice**

This notice sets out how we will use your personal data, and your rights. It is made under Articles 13 and/or 14 of the General Data Protection Regulation (GDPR).

## **YOUR DATA**

We will process your name, department, email address, telephone number and job title for the purposes of evaluating your business case in accordance with the Information Sharing Code of Practice for public authorities disclosing information under Chapters 1, 3 and 4 (Public Service Delivery, Debt and Fraud) of Part 5 of the Digital Economy Act 2018.

The legal basis for processing your personal data is because processing is necessary in the exercise of official authority vested in the data controller under Part 5 of the Digital Economy Act 2017.

Your personal data will be shared by us within Cabinet Office, and with members of the Fraud and Debt Information Sharing Review Board, and other parties to the pilot data share. As your personal data will be stored on our IT infrastructure it will also be shared with our IT suppliers.

Your personal data will be kept by us until such time that the review of Part 5 of the Digital Economy Act 2018 is complete.

## **YOUR RIGHTS**

You have the right to request information about how your personal data are processed, and to request a copy of that personal data.

You have the right to request that any inaccuracies in your personal data are rectified without delay.

You have the right to request that any incomplete personal data are completed, including by means of a supplementary statement.

You have the right to request that your personal data are erased if there is no longer a justification for them to be processed.

You have the right in certain circumstances (for example, where accuracy is contested) to request that the processing of your personal data is restricted.

You have the right to object to the processing of your personal data where it is processed for direct marketing purposes.

You have the right to object to the processing of your personal data.

## **INTERNATIONAL TRANSFERS**

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As your personal data is stored on our IT infrastructure, and shared with our data processors, it may be transferred and stored securely outside the European Union. Where that is the case it will be subject to equivalent legal protection through the use of Model Contract Clauses

## **COMPLAINTS**

If you consider that your personal data has been misused or mishandled, you may make a complaint to the Information Commissioner, who is an independent regulator. The Information Commissioner can be contacted at:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF  
0303 123 1113  
casework@ico.org.uk

Any complaint to the Information Commissioner is without prejudice to your right to seek redress through the courts.

## **CONTACT DETAILS**

The data controller for your personal data is the Cabinet Office. The contact details for the data controller are:

Cabinet Office  
70 Whitehall  
London  
SW1A 2AS  
0207 276 1234  
publiccorrespondence@cabinetoffice.gov.uk

The contact details for the data controller's Data Protection Officer (DPO) are:

Stephen Jones  
DPO  
Cabinet Office  
70 Whitehall  
dpo@cabinetoffice.gov.uk