

Licensing of Scrap Metal Dealers

Why we collect information about you?

So we can effectively determine applications for a licence to operate as a Scrap Metal Dealer under the provisions of the Scrap Metal Dealers Act 2013

What information do we collect about you?

- Name and address
 - Date of birth
 - Telephone numbers and email addresses
 - Bank account details
 - Criminal convictions and cautions
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Who do we share the information with?

- Other Council Services
 - Police
 - Neighbouring Local Authorities
 - Environment Agency
 - Mogo
 - Other organisations, where the disclosure is necessary for the purposes of the prevention and/or detection of crime
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Is any information transferred to or stored on servers based outside the United Kingdom Area?

Information is stored in the UK only.

Your personal data is stored on our IT infrastructure, it may be transferred and stored securely outside the UK.

How long do we keep your information?

Your personal data will be held by the Council for the duration of your licence from the date of receipt. It will be securely destroyed 3 years after the expiry, surrender or revocation of your final licence, in line with our retention policy (except in the event of an appeal or judicial inquiry, in which case it will be retained for as long as is required to determine these matters).

We aim to retain your personal information only if it is necessary for us to do so for the purposes for which we are using it and in line with our published records management and retention and disposal policy. In some circumstances we'll anonymise your personal information so that it can no longer be associated with you, in which case we will use such information without further notice to you.

Who do we collect information from?

- The applicant who may be an individual, a company or a partnership or their licensing agent
- Police
- Environment Agency
- The Disclosure and Barring Service

What are the consequences if we do not collect the data?

We cannot effectively determine applications for a Scrap Metal Dealers Licence under the provisions of the Scrap Metal Dealers Act 2013.

Are any decisions about you made by automatic means?

No automated decisions are made about you.
