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Why we collect information about you?	To give permissions and property rights.		
What is the legal basis for us collecting your information?	Occasionally we need to collect information for the documentation to record the permission and rights.		
What information do we collect about you?	Name/Address(s) /Telephone number/email address. In some cases financial references.		
Who do we share the information with?	With our accounts department if there is a charges and our solicitors		
Is any information transferred to or stored in servers based outside the European Economic Area?	No		
How long do we keep your information?	For the period of the permission/legal interest.		
Who do we collect information from?	Directly from the persons/company involved or from their solicitors		
What are the consequences if we don't collect the data?	We would be unable to complete various land and property transactions/matters within the Property Management Service		
Are any decision about you made by automatic means?	No	