

Schedule 4 of Local Government (Miscellaneous Provisions) Act 1982

Application for Renewal of a Street Trading Consent

All questions must be answered (PLEASE USE BLOCK LETTERS)

STAPP REF:

1. Full name of applicant:

Surname: First name(s):

Previous name(s):

2. Home address:

..... Postcode:

Contact Details:

Home: Business: E-mail:

3. Previous addresses in past 5 years:

.....
(Continue on separate sheet if necessary)

4. Are you eligible to work in the UK? National Insurance Number:

5. Age, date and place of birth:

Age: Date of Birth: Place of Birth:

NB If the Applicant is a Company then the above details will be required for each of the Directors. Please use a separate sheet.

6. (a) Are you the owner of the unit proposed for Street Trading? Yes / No

(b) If not, provide full details of the person/ company who is:

Name:

Address:

.....
Telephone number(s):.....

Place and date of birth (if a person):

7. If this is a renewal application, Please state the reference number:

8. Is this application for 'Mobile' or 'Static' Trading Consent?

9. **Streets/ locations in which it is proposed to trade:**

.....

10. **Please indicate the proposed days and times which you propose to trade:**

DAY	MON	TUE	WEDS	THURS	FRI	SAT	SUN
Start Time							
Finish Time							

11. **Nature of goods/ services in which it is proposed to trade:**

If the goods/ services supplied include food, are you registered as a food business? Yes / No

If 'Yes', give details of:

Local Authority where registered:

Registration number:

12. **Address of the premises at which the goods will be stored when not being offered for sale:**

.....

13. **Do you have trade waste agreement?**

14. **Location of sanitary conveniences used by the trader?**

15. **Unit details:**

(a) **Type of unit to be used in connection with Street Trading:**
(e.g. van, kiosk, trailer, moveable stall)

(b) **Dimensions:**

(c) **Registration number (if applicable):**

16. **Address at which the unit will be kept when not in use:**

.....

17. **Current/ previous licence:**

(a) **Have you previously held or do you currently hold a licence or consent for street trading?** Yes / No

If 'Yes'

(i) When was it granted?

(ii) When did/ does it expire?

(iii) Which Authority granted the licence/ consent?

(b) **Have you ever applied for and been refused a licence/consent for street trading?**

Yes / No

If 'Yes',

(i) Which Authority refused your application?

(ii) When were you refused?

18. Do you have public liability insurance? Yes / No

If 'Yes', provide details of:

(a) **Insurance Company:**

(b) **Policy Number:**

(c) **Insurance Company:**

(d) **Amount of cover:**

(Minimum public liability cover must be to the sum of £5,000,000 and a copy of your certificate must be submitted with this application)

19. Have you ever resided outside the United Kingdom? Yes / No

If the answer to this question is 'Yes' please give details of all other countries of residence, with dates. Continue on a separate sheet if necessary

20. Has the applicant, or any persons named in or associated with this application any convictions? If so, please give details in the table below

(Continue on separate sheet if necessary): Yes/No

Applicants are required to obtain a basic criminal record check from www.disclosurescotland.co.uk before making a new application and every three years when renewing their identification badge.

Forenames	Surname	Former Name (if any)	Date of Conviction	Place of Conviction	Nature of Offence	Sentence

Note: Any person who, in connection with the making of this application, makes a false statement which he knows to be false in any material respect, or which he believes not to be true, shall be guilty of an offence and liable, on summary conviction, to a fine not exceeding £1000.

DECLARATION:

Gloucester City Council
Licensing Team

Tel 01452 396396
Email licensing@gloucester.gov.uk
www.gloucester.gov.uk

I understand that the information I have given in this form and in any supporting information in respect of my application will be taken into account by the Council when determining the application. I declare that all such information is true and complete to the best of my knowledge and belief and acknowledge that if I have made a false statement or omitted any relevant fact, any licence determined and issued in connection with it may be modified, suspended or revoked.

I understand and consent that the information given on this form may be issued to other enforcing agencies and consulting bodies to determine this application. I also consent to the Council retaining my application and details and I understand that the Council is obliged to pass on information to other statutory bodies if so requested for the prevention and detection of fraud.

I have received a copy of the Council's policy for Street Trading Consent. I have read and understood the terms and conditions and I undertake to comply with them if consent is awarded.

Applicant's Signature: Date:

Gloucester City Council provides Licensing Services to you. We will use your personal information to provide those services to you and may need to share your information with Statutory Bodies to enable us to do this. For further information about how the council uses information it holds about you please go to <http://www.gloucester.gov.uk/council/data-protection-and-foia/Pages/data-protection-GDPR.aspx>

Final Application Checklist

I confirm I have enclosed the following: (Please tick)

- 1. Application form completed and signed by applicant
- 2. The renewal application fee of £50:

Payment can only be made on line at <http://www.gloucester.gov.uk/contact-us/pay-for-it/> or over the phone by calling 01452 396396

- 3. Consent fees must be paid in advance please indicate preferred payment method:
ANNUAL LUMP SUM MONTHLY or QUARTERLY
- 4. Proof of eligibility to work in the UK
- 5. A photograph or brochure detailing the type of unit to be used
- 6. **Static Consents:** A Location plan showing the proposed location of the Unit
- 7. Written permission from the landowner if the street trading activity is to be carried out on land in private ownership.
- 8. A copy of Public Liability Insurance demonstrating a minimum of £5 Million in respect of any one incident

Please note that incomplete applications will be returned.

If a renewal application is not made before the expiry date of the current consent, a new application will be required. If a renewal application has been received prior to the expiry of the current consent, the consent holder will be able to continue to trade whilst the application is being determined. The Licensing team will aim to post the consent at least 72 hours before the expiry of the current consent.

If you are selling alcohol or late night refreshment between 11pm and 5am you will also need to apply for a Premises Licence under the Licensing Act 2003.

Use of table and chairs or advertising boards on a highway will need a separate application to be made to the Licensing Team.