

Licensing Act 2003 - Fee Structure for Premises Licences and Club Premises Certificates

TABLE 1: Where a premises has a rateable value (NDRV) the following fees shall be applied:

NDRV	Band	New/Variation	Annual Fee
£0- £4,300	A	£ 100	£ 70
£4,300 - £33,000	B	£ 190	£ 180
£33,001 - £87,000	C	£ 315	£ 295
£87,001 - £125,000	D*	£ 450	£ 320
£125,001 and above	E**	£ 635	£ 350

NOTES:

Where a premises has no rateable value the fee for band A should be applied, except, where a premises is under construction when the fee for band C should be applied.

Where a premises is part of a larger premises then the rateable value for the whole premises should be used to calculate the fee.

Where a premises comprises 2 or more hereditaments in the local NDRV list the fee shall be calculated using the NDRV for the hereditament with the highest rateable value.

- * Premises with a NDRV in band D that are used exclusively or primarily for the supply of alcohol for consumption on the premises the fee shall be two times the amount specified in the table above.
- ** Premises with a NDRV in band E that are used exclusively or primarily for the supply of alcohol for consumption on the premises the fee shall be three times the amount specified in the table above.

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Exemptions:

The following premises are **exempt** from paying fees if their **application relates to the provision of regulated entertainment only**:

- Educational establishments that are part or form part of an Educational Institution (school or college) and the provision of regulated entertainment on the premises is carried on by the educational institution for and on behalf of the purposes of the educational institution.
- Premises that form part of a church hall or chapel hall or other similar building or a village hall or community hall or other similar building.

Additional fee for Licensable Activities where the occupancy is $\geq 5,000$

Where the number of people to be allowed on a premises at the same time is 5,000 or more, in addition to the fee specified in table 1 above, a supplementary fee will be charged in accordance with table 2 except where premises is a structure which is not a vehicle, vessel or moveable structure and has been constructed or altered for the purpose of the activity.

TABLE 2: Additional fee for Licensable Activities where the occupancy is $\geq 5,000$

OCCUPANCY	ADDITIONAL FEE	OCCUPANCY	ADDITIONAL FEE
5,000 - 9,999	£1,000	50,000 - 59,999	£32,000
10,000 - 14,999	£2,000	60,000 - 69,999	£40,000
15,000 - 19,999	£4,000	70,000 - 79,999	£48,000
20,000 - 29,999	£8,000	80,000 - 89,999	£56,000
30,000 - 39,999	£16,000	90,000 and over	£64,000
40,000 - 49,999	£24,000		

TABLE 3: Licensing Act 2003 - Other Fees

APPLICATION OR NOTICE TYPE	FEE
Loss or theft of premises licence or summary (Section 25)	£ 10.50
Application for a provisional statement where premises being built, etc. (Section 29)	£315.00
Notification of change of name or address (Section 33)	£ 10.50
Application to vary licence to specify individual as premises supervisor (Section 37)	£ 23.00
Application for transfer of premises licence (Section 42)	£ 23.00
Interim Authority Notice following the death etc. of licence holder (Section 47)	£ 23.00
Theft, loss etc. of certificate or summary (Section 79)	£ 10.50
Notification of change of name or alteration of rules of club (Section 82)	£ 10.50
Change of relevant registered address of club (Section 83 (1) or (2))	£ 10.50
Temporary Event Notice (Section 100)	£ 21.00
Theft, loss etc. of temporary event notice (Section 110)	£ 10.50
Application for a grant or renewal of personal licence (Section 117)	£ 37.00
Theft, loss etc. of personal licence (Section 126)	£ 10.50
Duty to notify change of name or address (Section 127)	£ 10.50
Right of freeholder etc. to be notified of licensing matters	£ 21.00