

Gloucestershire Affordable Warmth Action Plan 2013 – 2016

Aim 1: Co-ordinate delivery, work in partnership and influence policy

	Action	Target/ measure	Lead Organisation	Delivery Partners	Delivery Date
1.	To ensure the affordable warmth partnership involves relevant organisations and engages with other partnerships.				
1.1.1	Organise and hold quarterly meetings of the Affordable Warmth Partnership (AWP)	4 meetings annually	SWEA	All members of AWP	April 2013 - and quarterly thereafter
1.1.2	To increase the number of partners within the AWP and to engage with key organisations.	2 new partners annually	SWEA	All AWP members	March 2014 And reporting annually thereafter
1.2	To ensure relevant policies acknowledge issues that relate to affordable warmth				
1.2.1	Prepare and complete progress reports under the HECA act to ensure due regard is given to reducing fuel poverty	Progress report completed, submitted to DECC and published on each council's website.	HECA Lead Officer (Stroud District Council)	All LA private sector housing managers	31 st March 2015
1.2.2	Review the AWP action plan annually and amend as appropriate	Annual review of the AWP action plan	Chair of the AWP	All AWP members	April 2014 and annually thereafter
1.2.3	Make links to objectives within the Gloucestershire Health and Well being strategy and report data to the health and wellbeing board.	Report on number of energy efficiency measures installed Report on marketing and mitigation towards vulnerable groups and young people outlined in Aim 4	Chair of the AWP	All LAs including Gloucestershire County & SWEA	April 2014 and annually thereafter April 2014 and annually thereafter
1.2.4	To link with Aim 3 - Level 1 Cold weather alert, within the	Develop an annual winter marketing campaign with key	Chair of the AWP	All AWP members	September 2013 and annually thereafter

	Cold Weather plan for England of long term planning and winter preparedness	partners			
1.3	To maximise funding available for affordable warmth across Gloucestershire and South Gloucestershire				
1.3.1	Submit funding bids to external organisations to assist in achieving the aims within this strategy and reducing fuel poverty	1 bid submitted per year	Chair of the AWP	All AWP members	When available
1.3.2	Establish an ECO partnership	ECO partnership agreed	SWEA	All LAs	End of April 2013
1.3.3	Establish Green Deal partnership	Green Deal partnership agreed	SWEA	All LAs	End of April 2013
1.3.4	Submit reports to members/executive within District, County and Unitary authorities to secure budgets towards affordable warmth delivery projects.	Budgets agreed	All LAs Gloucestershire County (Di Billingham)	All AWP members	December 2013 and annually thereafter if required

Aim 2: Improve energy efficiency across all housing tenures

	Action	Target/ measure	Lead Organisation	Delivery Partners	Delivery Date
2.1	To work together to collect and make use of data on the energy efficiency of homes				
2.1.1	Establish a start and finish group to develop recommendations on consistent data collection and analysis as a consortium of authorities, including social housing.	Report complete on types of data and collection methods for Gloucestershire and South Gloucestershire and resources required	David Steels Private Sector Housing Manager Tewkesbury Borough Council	Private Sector Housing managers group South Gloucestershire SWEA SHARE forum members	March 2014
2.2	To continue to reduce barriers to installation of retrofit energy efficient measures				

2.2.1	Increase the number and skill range of the Link to Energy network	10 new installers a year across Gloucestershire & S. Gloucestershire	SWEA	All AWP members	March 2014 And annually thereafter
2.2.2	To work in partnership with planning departments to agree guiding principles when householders wish to install retrofit measures in conservation areas and listed buildings	Guidelines produced	Stroud DC energy officer	All LA's SWEA	March 2015
2.3	To improve energy efficiency in existing private housing				
2.3.1	Install Energy Efficient measures through direct referrals and signposting to Green Deal, ECO and local authority schemes.	To report on the number of homes improved and measures installed via ECO, Green Deal and LA based schemes.	SWEA	All district LAs and S. Gloucestershire authority. ECO partner Green Deal partner Installers	June 2013 Quarterly progress reports to Warm and Well Steering Group
2.3.2	Reduce the complexities of heating controls by assessing guidance in circulation and publicising guides targeted at vulnerable client groups	Literature review of existing guidance and publish best practice guides	SWEA	All AWP members	March 2014
2.3.4	To encourage behavioural change by promoting the usage of energy monitors	Increase in number of monitors borrowed from libraries	Stroud DC energy officer	All LA's Glos County Council	March 2014 And annually thereafter
2.3.5	Develop a marketing campaign and promotional materials to work directly with 'Link to Energy' installers to promote energy efficiency improvements during 'trigger points' of planned improvement work and via word of mouth	No. Of referrals from 'Link to Energy' network	SWEA	All LA's	December 2013
2.4	To improve energy efficiency specifically within private rented housing				
2.4.1	To work with the Gloucestershire Landlords	No of landlords advised with information on current energy	Stroud district council & S. Glos Council	All LA's SWEA	April 2013 -West of England November 2013 - Gloucestershire

	Forum and West of England Landlord EXPO to promote energy efficiency to landlords.	efficient schemes during annual forums.			And annually thereafter
2.4.2	To encourage Landlords to bring properties up to a minimum EPC rating of E by introducing a minimum standard into the Gloucestershire 'Fit to Rent' scheme and South Gloucestershire's landlord accreditation scheme	Criteria changed on accreditation schemes to accept properties with a minimum energy efficiency rating of E	Chair of the private sector housing managers group & South Glos Council	All LA's	March 2014
2.4.3	To implement a proactive approach to reducing excess cold in housing by delivering briefing events to educate landlords and partners of enforcement powers of local authorities	20 Briefing sessions delivered	Chair of the Gloucestershire private sector housing managers group South Glos Council	All LAs	March 2016
2.5	To work with Registered Social Landlords				
2.5.1.	Explore opportunities for joint retrofit and advice projects between private sector housing and social housing, maximising area based solutions, ECO and procurement.	Feasibility investigation complete 3 area based scheme completed	SWEA	Private sector housing managers group and SHARE forum	March 2015 March 2016
2.5.2	Encourage data sharing of implemented measures and EPC data to encapsulate number of energy efficiency measures installed and energy ratings across all housing tenures.	Data collected from social housing providers	SWEA	All local authorities SHARE forum	March 2015 And annually thereafter
2.5.3	Complete a literature review and produce best practice guidance in engaging tenants with energy issues and deep	Best practice guidance complete and distributed	SWEA	All AW partners and SHARE forum	March 2014

	retrofit work.				
2.5.4	To arrange and hold SHARE forums	4 SHARE forums per annum	SWEA	SHARE forum members	June 2014 and quarterly thereafter
2.6	To work with new build developments				
2.6.1	Devise a scheme to potentially access allowable solutions funding from new build developments	Potential scheme developed	Gloucestershire County Council	All LAs SWEA	December 2013

Aim 3: Promote and provide advice and information

	Action	Target/Measure	Lead Officer	Delivery Partners	Delivery Date
3.1	To maintain a co-ordinated approach to energy advice provision relevant to local needs				
3.1.1	To ensure continued delivery of a single, local point of contact and free phone number for the public and referring partner organisations	Funding secured for administration of free phone number and staffing costs	SWEA	All AWP members	December 2013 and annually each year
3.1.2	Promoting the use of a single point of contact free phone number and website by marketing activities.	3000 households advised per year	SWEA	All LAs SWEA	March 2014 And annually thereafter
3.2	To integrate referral mechanisms and energy advice services with key partners				
3.2.1	Undertake briefing/training sessions for frontline staff who work with vulnerable people	2 sessions per annum	SWEA	All LA's	March 2014 and annually thereafter
3.2.2	Develop referral mechanisms between new key partnership organisation who work with vulnerable people.	No. of agency referral networks set up 50 referrals per year	SWEA	All AWP members	March 2014 And annually thereafter

3.3	To raise awareness of affordable warmth achievements locally, regionally and nationally				
3.3.1	Identify opportunities to promote national campaigns locally e.g. Warm Homes Week	1 campaigns per annum promoted locally	Chair of AWP	Members of AWP	March 2014 And annually
3.3.2	To utilise social media sites to publicise advice and provision and remain in communication with partners	12 posts a year	SWEA	All AWP members	March 2014 And annually thereafter
3.3.3	To promote local projects and information and outputs via local, regional and national networks	3 articles/ presentations per year	Stroud District Council Energy Officer	All AWP members	March 2014 And annually
3.4	To provide advice that is in an understandable format				
3.4.1	Review literature to make sure it is all in plain English	All literature has been reviewed	SWEA	All AWP members	September 2014

Aim 4: Identify and help people at risk of fuel poverty

	Action	Target/ Measure	Lead Officer	Delivery Partners	Delivery Date
4.1	To target the homes which present the greatest risk of fuel poverty				
4.1.1	Purchase and use EPC data to target and improve the SAP rating of F & G rated homes	No of homes below SAP rating of 35 improved from 2013 baseline	Stroud DC Private sector housing manager	All LAs SWEA	March 2014 and annually thereafter
4.1.2	Explore the feasibility of setting up community bulk purchasing groups for the purchase of oil, LPG or renewable heating systems in off gas areas.	Feasibility investigation complete	Stroud District Council energy officer	All AWP members	March 2015
4.1.3	Access the Carbon Saving Communities aspect of ECO in Gloucester, Cheltenham and S. Glos	ECO funding work delivered within 1 qualifying LSOA in each council that hosts a qualifying area.	SWEA	S. Gloucestershire, Cheltenham and Gloucester Councils	March 2016
4.2	To specifically target households and vulnerable people who are at risk of fuel poverty and the cold				

4.2.1	To target market events and information stands toward the over 60s	Attend/organise 5-10 events per year	SWEA	All AWP members	March 2014 And annually thereafter
4.2.2	To target market households and families with young children e.g.-single parent families - pre/post natal women - Families with early years children	Attend/organise 5-10 events per year	SWEA	All AWP members	March 2014 And annually thereafter
4.2.3	To target market households who have a disability, learning difficulties or mental health problems	Attend/organise 5-10 events per year	SWEA	All AWP members	March 2014 And annually thereafter

Signature:



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